

# **Dean of Students**

## **EDUPRIZE Schools – Queen Creek Campus**

EDUPRIZE Schools is seeking a dynamic and energetic school leader to serve as **Dean of Students** at our Queen Creek campus.

As the oldest charter school in Arizona, **EDUPRIZE Schools** is fully accredited through **Cognia**. We are proud of our dedicated staff and the strong outcomes they achieve for our students, reflected in our A+ designation and A school letter grade.

## **Application Process**

We are interviewing both internal and external candidates.

- **Internal Applicants:** Please submit a resume to Emily Broschart.
- **External Applicants:** Please complete the application available on our website: [www.eduprize.com](http://www.eduprize.com)

Applications and resumes will be accepted until the position is filled.

## **Position Overview**

The Dean of Students assists in the overall leadership and administration of the school, supporting a positive, structured, and student-centered learning environment.

## **Duties & Responsibilities**

- Assist in the overall administration of the school

- Support the Assistant Principal with student conduct and discipline
- Address parent concerns and maintain appropriate documentation
- Observe and evaluate staff performance
- Oversee student social groups and programs
- Review lesson plans and provide feedback to teachers
- Serve as District Representative for IEP/MET meetings
- Attend school events as assigned
- Perform other duties as assigned

## **Minimum Qualifications**

- Valid Arizona Administrative Certificate (preferred)
- Minimum of two years of administrative experience (preferred)

## **Position Details**

- **Job Type:** Full-Time, Contract
- **Starting Salary:** \$65,000 per year

Join a team committed to academic excellence and student success. We look forward to welcoming a passionate educational leader to our campus.