



STEP 1: Submit an **enrollment interest form** for each child that you would like to enroll.



- Online enrollment interest forms are preferred! Please visit www.eduprize.com and click on the blue "**Apply Now**" button.
- Paper applications are available at the front desk of Building 1 (4567 West Roberts Road, San Tan Valley, AZ 85144) if you do not have internet access.
- If you are interested in enrollment for a future school year, your child will be added to the interest list for that year.
- If you are interested in enrollment for the current school year, the Enrollment department will check for openings in your child(ren)'s grade level(s) and contact you regarding availability and completion of the registration process.

STEP 2: If you accept a spot, please be prepared to complete registration and provide the following documentation on or before the first day of attendance. The following documents are required:

- Completed **Online Registration via Infinite Campus**
- Child's **proof of age and identity** (please upload the child's Birth Certificate or any other document recognized under Arizona law that verifies identity and age per A.R.S. § 15-828).
- Parent/legal guardian's **proof of residency** (please see the Arizona Residency Documentation Form for a list of acceptable documents).
- Child's **immunization records** or completed exemption form
- **Withdrawal form** from the child's current/previous school, if applicable (please DO NOT withdraw your child from the current school until an opening has been confirmed with the Enrollment department)
- Any **legal guardianship/custody documents** that you would like us to keep on file

We also request that you provide the following documents for post-enrollment/placement purposes:

- Most recent **report card**
- **Transcript** for all high school students and any junior high students that have earned HS credit.
- Attendance summary report
- Discipline/behavior report
- Any **IEP or 504** documents

Payment of the following fees is requested at the time of enrollment, but enrollment is not contingent on payment:

- **LIFE Fund Fee:** \$50 per student in grades KG-12 (free alternative available)
- **Education Enhancement Fund Fee:** \$50 per student in grades KG-12 (fee waiver available)
- **Student ID Fee:** \$10 per student in grades 7-12 for student ID (fee waiver available)
- **Elective Fee:** \$50 per 7-12 elective course per year (free elective options available)
- **Pre-K and Kindergarten Program Fees** as stipulated on the applicable program options flyer
- **All payments are non-refundable and non-transferrable**

If you have any questions or concerns, please contact the Enrollment Department at qcenrollment@eduprize.com or 480-888-1655 ext. 1610

EDUPRIZE does not discriminate on the basis of age, race, color, religion, sex, marital status, handicap/disability, national origin, sexual orientation, language proficiency, or gender identity. Applications for Kindergarten are accepted anytime and remain active through the end of the year your child starts Kindergarten. Should you decline to register and desire future enrollment, you will need to submit a new enrollment interest form.